

令和5年度エネルギー科学研究科 研究生出願要項

京都大学大学院エネルギー科学研究科

1. 出願資格

研究生として出願することができる者は、次の各号の一に該当する者で、原則として無職の者とする。ただし、教員、官公庁職員及び民間会社員等有職者で個人的研究を自発的におこなう場合は、研究生として受入れることができる。

- (1) 志望する研究課題に関連する大学を卒業した者及び見込みの者
- (2) 本研究科が、前号に掲げる者と同等以上の学力があると認めた者

2. 出願書類

- (1) 研究生願書（研究生期間延長願）《所定の用紙》
- (2) 最終学校卒業又は修了(見込)証明書（在学期間延長出願者・京都大学大学院エネルギー科学研究科出身者は不要）
- (3) 大学（学部）から最終学校までの成績証明書（在学期間延長出願者・京都大学大学院エネルギー科学研究科出身者は不要）
- (4) 外国籍の者は、在留カードのコピー（表裏とも）。出願時に提出できない者は、パスポートのコピー（顔写真のあるページ）を提出すること。
- (5) 定形封筒長形3号120×235 mm（郵便番号、住所、氏名を明記し、84円切手を貼付のこと） ※海外在住者は不要
- (6) 現在までの研究内容 《様式随意》（詳しく書くこと）
- (7) 今後の研究計画 《様式随意》（詳しく書くこと）
- (8) 在職者の場合は、所属長の出願許可書《様式随意》、個人的研究である旨の本人の確約書《様式随意》、及び会社等の事業目的の追及のための派遣でない旨の所属長の確約書《様式随意》
- (9) 期間延長理由書（特別の事情により、在学期間が2年を超える者は必要）《様式随意》

3. 出願手続

- (1) 入学を志望する者は、あらかじめ2. 出願書類の(1)～(4)を持参し、志望する指導教員及び当該専攻長の内諾印を得ること。
- (2) 上記により内諾を得たのちエネルギー科学研究科教務掛で振込依頼書を受け取り、銀行で検定料を振り込んだ後、領収書を添えて、所定の期間内に教務掛に出願すること。

4. 検定料 9,800円（在学期間延長出願者は不要）

5. 入学時期

入学の時期は学年又は学期の初めとする。

6. 出願期間（在学期間延長出願者を含む。）

4月入学 令和5年 1月 30日(月) ～ 令和5年 2月 3日(金)

10月入学 令和5年 7月 31日(月) ～ 令和5年 8月 4日(金)

ただし、海外より直接入学を希望する者の出願期間については直接エネルギー科学研究科教務掛へ事前に照会すること。

7. 選考及び選考結果の通知

(1) 選考は書類審査等により行う。

(2) 選考結果の通知は文書により行う。

8. 在学期間

在学期間は1年以内とする。ただし、10月入学者については、当該年度の3月31日までとする。

9. 在留資格

外国人留学生で合格の通知を受けた者は、『留学 (College Student)』のビザを取得すること。

10. 在学期間の延長

特別の事情のある場合は、申し出により在学期間の延長を認めることがある。

11. 退学

(1) 在学期間中に退学しようとするときは、退学願を提出しなければならない。

(2) 疾病その他の理由により、成業の見込みがないと認めた者について、退学を命ずることがある。

12. 入学料及び授業料

(1) 入学料 84,600円（在学期間延長許可者は不要）

(2) 授業料 1年間 356,400円、半年間 178,200円

※ なお、入学料および授業料は上記金額から改定されることがある。

※ 在籍期間が6か月を超える者の授業料は、分納（前半の6か月分と残りの月数分の2回に分けて納付）することができる。

(3) 授業料を納めない者は除籍する。

13. その他

(1) 受理した検定料、入学料及び授業料はいかなる理由があっても返還しない。

(2) 詳細については、エネルギー科学研究科教務掛に照会すること。

《出願書類等提出先》

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2023
Graduate School of Energy Science
Application Guidelines for Research Students
Graduate School of Energy Science, Kyoto University

1. Eligibility Requirements for Applicants

Applicants for research student status must meet either of the requirements (1) or (2) below and should not have a regular occupation, in principle. However, individuals who are currently working, such as teachers, government/municipal officials and private company employees, may be accepted as research students if they undertake such research voluntarily, to pursue their personal interests.

Research students must be:

- (1) Graduated or expected to graduate from a faculty relevant to the research topic they wish to pursue
- (2) Judged by the Graduate School of Energy Science of Kyoto University to have academic ability equivalent or superior to those described in (1) above

2. Documents to Submit

- (1) Application Form for Research Students (Request for Extension of Research Period) <<designated form>>

- (2) Graduation/completion certificate (or certificate of expected graduation/completion) issued by last university attended

Those who have applied for an extension to their enrollment period and those who have graduated from the Graduate School of Energy Science of Kyoto University need not submit this item.

- (3) Academic transcripts from all tertiary degrees

The applicant should submit academic transcripts from all tertiary degrees (e.g. Bachelors' Masters' Doctoral, etc)

Those who have applied for an extension to their enrollment period and those who have graduated from the Graduate School of Energy Science of Kyoto University need not submit this item.

- (4) Foreign national applicants must submit a photocopy of both sides of their residence card.

Those who cannot provide it at the time of application must submit a photocopy of his /her passport pages (showing the photograph).

- (5) Self-addressed envelope with 84-yen stamp affixed (*Nagagata* #3 120×235 mm)

[Ensure that the applicant's name, address and postal code are printed on the front of the envelope affixed with an 82-yen stamp.] *This requirement does not apply for overseas applicants.

- (6) Details of research undertaken to date <<any format acceptable>> (Give a detailed description of research projects undertaken to date.)

- (7) Future research plan <<any format acceptable>> (Give a detailed description of the proposed research plan.)

- (8) Applicants who are currently employed must submit 1) a letter of approval from the department head of their institution, organization or company, indicating approval of their application for research student status at the University <<any format acceptable>>, 2) a pledge statement by the applicant indicating that the proposed research will be his/her personal research <<any format acceptable>>, and 3) a letter of assurance from the department head stating that the applicant is not being dispatched to the university for business purposes of the institution, organization or company <<any format acceptable>>.

- (9) Statement of Reason for Requesting Extension <<any format acceptable>>

(Those whose enrollment period exceeds two years, due to exceptional circumstances, must submit this item.)

3. Application Procedures

- (1) Applicants who wish to be admitted as research students must present documents (1) – (4) listed in Section 2 to their desired research supervisor and the relevant department chairperson, and obtain their consent, with their seals on the Application Form.

- (2) After obtaining consent from the supervisor and department chairperson, receive a Money Transfer Request Form at the Student Affairs Section of the Graduate School of Energy Science. Pay the

application fee at a bank, using the Form. After making payment, submit the completed Application Form, together with the receipt from the bank, to the Student Affairs Section within the designated period.

4. Application Fee

9,800 yen (Students who have applied for extension of enrollment period need not pay this fee.)

5. Time of Admission

Time of admission for auditing students shall be the beginning of each academic year or semester.

6. Application Period (including applicants for extension of enrollment period)

April enrollment January 30 (Mon), 2023 to February 3 (Fri), 2023

October enrollment July 31 (Mon), 2023 to August 4 (Fri), 2023

Note: Overseas applicants must contact the Student Affairs Section of the Graduate School of Energy Science.

7. Selection and Announcement of Selection Results

(1) Selection process involves document screening.

(2) Selection results will be announced in writing.

8. Enrollment Period

The enrollment period of research students shall be up to one year, though it should be noted that students who enroll in October are only allowed to attend school until March 31 of the following year.

9. Visa Status

International students who have received a formal letter of acceptance should obtain a college student visa.

10. Extension of Enrollment Period

The enrollment period may be extended upon request, under exceptional circumstances.

11. Withdrawal

(1) Students who wish to withdraw from school before the end of their enrollment period must submit a Request for Withdrawal form to the General Affairs/Student Affairs Office of the Graduate School of Energy Science.

(2) Students who are deemed unable to complete their studies due to illness or any other reason may be ordered to withdraw from school.

12. Admission Fee and Tuition

(1) Admission fee 84,600 yen (Students whose request for extension of enrollment period has been approved need not pay this fee.)

(2) Tuition 356,400 yen per year, 178,200 yen per half year

* The admission fee and tuition amounts indicated above may be revised.

* Students whose enrollment period exceeds six months may pay their tuition in two installments (tuition for the first six months and then for the remaining months).

(3) Students who do not pay their tuition will be removed from the school register.

13. Other

(1) The paid application, admission and tuition fees will not be refunded under any circumstances.

(2) For details, contact the Student Affairs Section of the Graduate School of Energy Science.

Submit applications to: Student Affairs Section, Graduate School of Energy Science

Yoshida Honmachi, Sakyo-ku, Kyoto 606-8501

TEL: +81-75-753-9212

E-Mail: energykyoumu@mail2.adm.kyoto-u.ac.jp